

Gwernyfed Community Council

Small Grants Guidance

Introduction

Gwernyfed Community Council offers small grants to support **local charities, social enterprises, and community organisations** that contribute to the well-being of the Gwernyfed ward. Grants may be used for projects, events, and improvements that benefit local residents.

Application Process

- Applications can be submitted in **two ways**:
 - Filling in the current form on paper
 - Coming soon: Online Forms

Who Can Apply?

Eligible applicants must:

- ✓ Be a **registered or non-registered charity, social enterprise, or community group** based in the Gwernyfed ward.
- ✓ Have a **bank account with at least two unrelated signatories**.
- ✓ Have a **constitution**.
- ✓ Have **less than 12 months' running costs in unrestricted reserves** (unless approved for a specific project).

✗ Not eligible for funding:

- Political groups or activities.
- Religious organisations (unless funding is for a **community-focused** project).
- General fundraising appeals.
- Projects located **outside the Gwernyfed ward**.

What We Fund





We support projects that benefit the **local community**, including:

- ✓ **Capital Costs** – Repairs, renovations, and improvements to community buildings (e.g., village halls, chapels, play parks, public toilets).
- ✓ **Project Costs** – One-off community activities, environmental projects, or cultural initiatives.
- ✓ **Equipment** – Items essential for project delivery (e.g., sports equipment, gardening tools for biodiversity projects).
- ✓ **Running Costs** – we will fund a (?)% of running costs for an organisation




⚠ We do NOT fund:

- Salaries or long-term operational costs (unless exceptional circumstances apply).
- Core school expenditure (e.g., staffing, curriculum delivery, routine maintenance).
- Projects taking place **more than six months after the grant is awarded**.

Application Deadlines & Review Process

-  **Applications are accepted throughout the year** and reviewed at **Council Meetings (held 10 times per year)**.
-  **Final deadline: 31st October** (applications after this may be delayed until April).
-  Grants are paid **after the precept is received from Powys County Council (by 30th April)**.
-  **Processing Time:** Applicants will be notified within **4 weeks** of submission.

How to Apply

-  **Complete the application**
-  Submit applications **at least two weeks before a Council Meeting**
-  **Required Documents:**
 - Latest **income & expenditure accounts**
 - **Balance sheet**
 - **Copy of constitution** (for first-time applicants)

Reporting & Accountability

- **Over £1,000?** You must submit a **Project Completion Report** within **12 months**.
- **Unused funds?** The council **may request repayment**.
- **Publicity:** Recipients must acknowledge Gwernyfed Community Council's support in materials and reports.

How We Score Applications

Applications are assessed based on:

- ✓ **Community Benefit** – Number of residents who will benefit.
- ✓ **Sustainability** – Long-term impact of the project.
- ✓ **Financial Need** – The organisation's ability to fund the project without assistance.
- ✓ **Feasibility** – Realistic implementation and completion.
- ✓ **Funding Mix** – Efforts to secure co-funding from other sources.

Still need Help

If you require any assistance with your application form or have any questions, please contact clerk@gwernyfed.co.uk