# Gwernyfed Community Council

**Minutes of Gwernyfed Community Council Meeting**

**Held in person at Felindre Hall and online**

**Meeting Date & Time: 8th May 2025, 7.30pm**

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| Cllr Nick Pritchard  Cllr Mike Bugler  Cllr Peter Varcoe  Cllr Rachel Harding  Cllr Will Lloyd  Cllr Graham Day  Cllr Kelly Doel  Cllr Chris Jones  Sue Thomas | Chair, Finance Sub-Committee  Vice Chair, Finance Sub-Committee  Personnel & Finance Sub-Committee  Personnel Sub-Committee  County Councillor  Personnel &, Finance Sub-Committee  Clerk and Responsible Finance Officer | Present  Apologies  Apologies  Apologies  Apologies  Present  Present - Teams  Present  Present |

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| **Item of Business** | |  |
|  | **Declarations of Interest**   * None | Note |
|  | **Apologies**   * As above | Note |
|  | **Agree Minutes of 10th April 2025**   * The Minutes of the Council Meeting of 10th April were reviewed as a true and accurate record of the meeting. Proposed by Cllr Day, Seconded by Cllr Jones | Approved |
|  | **Matters Arising**   * Clerk’s CiLCA qualifications – the Clerk will start training in May. * Bus Service and Community needs: As Cllr Lloyd was not present, this is to be put on the agenda for the next meeting. * Brecon Dial A Ride – Barbara Anglezarke has been contacted, and the Clerk is waiting for dates. * The Minutes of Hay and Talgarth Network meeting have been requested – No one attended from the Council. * Carol Johnson at Powys CC has been updated with the requested information. * Bruno Peek, Pageantmaster for the VE celebrations, was emailed to say that Gwernyfed Community Council was not aware of any planned VE celebrations in the Community. * Community Asset Transfer Process Update. As Cllr Lloyd was not present, this will be on the Agenda for the next Council meeting. * GCC Small Grants Funding Application form, amend, put on website, send to all previous recipients.   + The form has been sent to St Peter’s Church Hall.   + On review by the Clerk, while the required changes could be easily made to the physical form, the Guidance for the form requires:     - An Online Form to be prepared to provide a link for users. This form will need to be available to be printed and to be collated should the user desire to complete the form online. This will take a small amount of time to complete. The Clerk will update the Councillors when this is complete.     - A QR Code linking the user to the Online Form as well as a URL. This will take a small amount of time to complete. The Clerk will update the Councillors when this is complete. * Brecon Dial A Ride was sent a donation of £250. * Love Glasbury was sent a donation of £1500, and an email gently suggesting that they also look at alternative avenues of sustainable funding. * Road Safety Measures Update – Cllr Pritchard sent a robust email regarding the lack of progress. Cllr Pritchard is now waiting for Tony Carne of Powys CC to respond. * All Invoices noted have been paid. * Cllr Lloyd’s Powys CC fund of £5000. Cllr Lloyd was not present, so this will be referred to the next meeting. | Resolved  Open  Open  Resolved  Resolved  Resolved  Open  Resolved  Open  Resolved  Resolved  Powys CC  Resolved  Open |
|  | **Correspondence**   * Love Glasbury (LG) – Joint meeting proposed with LG, GCC, and Glasbury Council regarding the ongoing funding of the Love Glasbury Public Toilets. The Clerk will contact GDCC and ask for dates which will circulated to GCC Councillors. * OVW – Biodiversity Pilot Group   + Action – complete form as Yes so that GCC are part of the Pilot. * PCC – Better Together Powys – Case for Change   + Cllr Varcoe has responded to the Clerk.   + All Cllrs to provide feedback to the Clerk by 20th May 2025   + An online meeting is to be organised for W/C 19th May 2025 to consider the Council submission, due 25th May 2025. * St Peter’s Church Council – requesting support towards the cost of replacing the heaters in the hall and kitchen - £3645.35. They have been sent the new Small Grants Form. When the form is returned, this is to be added to the next available Council Meeting Agenda. * Ethical Framework Workshop Date | Clerk  Clerk  Cllrs  Clerk  Clerk  Noted |
|  | **Planning Applications**   * 25/0624/HH - Proposed extension at Llwydiarth, Pont Ithel, LD3 0SB * 25/0622/HH – Proposed demolition, alterations and extensions at Ash Cottage, Glasbury, Hereford. HR3 5NX * BBNPA – Proposal to put a track around the farm building at Llwynbrain, Ffordlas, Llanigon | No Action  No Action  No Action |
|  | **Green Spaces**   * Cllr Bugler requested that Cllr Pritchard updated the Council on his behalf:   + GCC is now waiting for Heads of Terms and the Lease documents.   + Powys CC have still not given GCC any timescales.   + The Clerk has contacted 4 Solicitors, two have responded, one of which has given a rough indication of costs, the second has had experience of Community Asset Transfers and the Clerk has provided additional information to both so they can provide more detailed indicative costs.   + Cllr Pritchard and Cllr Bugler need a Schedule of the condition of the Assets within the space, fences and walls etc, and the infrastructure so that discussions can be continued on these.   + There is a meeting planned on 20th May 2025 with Cllrs Bugler and Pritchard, the PCC Housing Team, a Biodiversity and a Playparks specialist. It is hoped that this meeting will uncover what can be progressed before the lease transfers. | Powys CC  Clerk  Powys CC  GCC and PCC |
|  | **County Councillor’s Report**   * Cllr Lloyd was not present, so this will be referred to the next meeting. | Open |
|  | Training Report   * New training Dates are put on Teams – All modules are searchable. Cllrs to request dates through the Clerk. The Clerk is to send a dedicated email link to the Cllrs. * No training has been undertaken this month. * All Cllrs are requested to save any training handouts to the relevant folder for ithers to review. * Councillors can do training beyond that provided by OVW. If a Cllr sees training, they feel they require, they can request that it be researched by the Clerk to bring a recommendation to the Council. * If any Cllrs have certificates of training that has been taken, please scan and send to the Clerk to be saved in appropriate folders | Clerk  Cllrs  Cllrs  Cllrs |
|  | **Website Update**   * Ongoing, No Update yet, | Open |
|  | **Forward Look**   * Annual Report will be on the June agenda for approval * Cllr Pritchard would like to discuss a survey of the Councillors to understand what they feel is going well and what could be better. Agenda Item * Review the Council’s Aims in July meeting. * Determine whether there will be a meeting in August at the June meeting. | Agenda Item  Agenda Item  Agenda Item  Agenda Item Agenda Item |
|  | **Financial Matters**   * Bank Balances as of 07/05/2025.   + Current Account - £16,521.12   + Reserve Account - £9,884.71 inc. £9.90 interest. * Invoices to be paid.   + Clerk’s Salary and HMRC Payments   + Vodaphone – Broadband DD Amount TBC as possible price rise in April   + Cllr Pritchard Invoice for Microsoft Monthly Fee £52.92   + PAVO 2978 - £46.00   + Insurance £300 * Clerk Travel Expenses – Total £116.10   + Trevel to Previous Clerk for Handover   + Travel to Felindre for Council Meeting * Bank Account   + Need to arrange for Cllr Bugler or Cllr Varcoe to update the bank on the change of Clerk’s name.   + Need to arrange visit to the Bank to change signatories | Clerk |
|  | **Close of meeting**  There being no further business the meeting was closed at 8.44 pm |  |

**Next Meeting 12th June 2025 at 7.30 pm**

**at Felindre Village Hall and as a hybrid meeting over Teams**